

Appendix B

Street Closure

Name of Town Street(s) requested for closure: _____

Adjoining Cross Streets (if applicable): _____

Specific Times for Closure: _____

IMPORTANT

** If your street closure/parade route will cross a state highway such as US Highway 24, the Town of Buena Vista, on your behalf, must obtain written approval from the ***Colorado Department of Transportation (CDOT)*** prior to presenting your request to the Town of Buena Vista Board of Trustees for approval.

*****Please allow for this approval process and submit you requests in a timely manner.***

Attention: Jim Horn, CDOT, 970-385-8361 (Fax) or 970-385-3624 (Voice) or

james.b.horn@dot.state.co.us (E-mail).

Request is: ☐ Approved ☐ Disapproved by the Colorado Department of Transportation

Signature and Title: _____ Date: _____

(Signature and Title) Colorado Department of Transportation

Familiarity with the Law: Applicant acknowledges that it has been provided with a copy of Section 11-111 of the Buena Vista Municipal Code entitled “Use of Public Places” (See Page 3) and that Applicant has read and become familiar with such law. Applicant agrees to become bound by the terms, provisions and requirements of the said Section 11-112 of the Buena Vista Municipal Code.

Buena Vista Municipal Code

Chapter 11

Section 11-113. Use of public parks and recreation areas

Town parks and recreation areas may be reserved and used for special events by groups, associations, or similar organizations, by permit issued by the Town Administrator upon compliance with the following terms and conditions:

- (1) Written application for a permit shall be submitted to the Town Administrator containing such information as the Town Administrator deems necessary to evaluate the proposed special event.
- (2) The applicant shall pay an application fee and agrees to pay upon request the actual costs to the Town in providing any additional municipal services as may be required in connection with the special event. Additional services shall include any regular or overtime salaries of Town personnel, equipment usage and fuel.
- (3) The applicant agrees to pay for and provide proof of liability insurance in an amount and for such coverage as may be required by the Town Administrator to protect the Town from any liability for any injuries or damages of any kind which may arise out of the holding of the special event.
- (4) The special event shall be conducted in a manner that creates the least amount of disturbance to those persons residing near the park or recreation area and minimizes damage to public property. The applicant shall compensate the Town for all damage done to public property during the especial event. (Prior code 12.28.030; Ord. 5-1998, §1)

Comments:
